



IAF Liaison Report to CIML November 2014

1. IAF Membership

The number of IAF members now totals 97, with 70 Accreditation Body Members, 18 Association Members, 6 Regional Groups with Special Recognition: AFRAC (African Accreditation Cooperation), ARAC (ARAB Accreditation Cooperation), EA (European Cooperation for Accreditation), IAAC (Inter American Accreditation Cooperation), PAC (Pacific Accreditation Cooperation) and SADCA (Southern African Development Community in Accreditation) and 3 Observer Members. A number of other applications are also on hand.

2. IAF Directors

The current IAF Directors are Mr Randy Dougherty (ANAB), the IAF Chairman; Mr Xiao Jianhua (CNAS), IAF Vice-Chair; Dr Thomas Facklam (DAkkS), the Director representing Accreditation Body Members located in a high income economy; Mr Vu Xuan Thuy (BoA), the Director representing Accreditation Body Members located in a low and medium income economy; Mr Roger Bennett (IIOC), the Director representing Conformity Assessment Body Association Members; and Mr Martin Stadler (BDI), representing Industry and User Association Members. Mr Bennett will complete his second of two possible terms at the 2014 General Assembly Meeting.

3. IAF Committee Chairs

The current Chairs of the decision making committees are: Mr Steve Keeling (JAS-ANZ), Chair of the MLA Committee; Mr Ekanit Romyanon (NSC Thailand), Chair of the Technical Committee (TC); Mr Fabián Hernández Colotla (EMA), Chair of the Development Support Committee (DSC); and Mr Jon Murthy (UKAS), Chair of the Communications and Marketing Committee. The current Chairs of the Advisory Committees are: Dr Thomas Facklam (DAkkS, and Director, High Income Economies); and Mr. Vu Thuy (BoA and Director, Low Income Economies), Co-Chairs of the Accreditation Body Information Exchange Group (ABIEG); Mr Martin Stadler (BDI), Chair of the User Advisory Committee (UAC); and Mr Roger Bennett (IIOC), Chair of the Conformity Assessment Body Advisory Committee (CABAC).

4. IAF Financial Oversight Committee (FOC)

The current members of the Financial Oversight Committee are: Mr. Marcos Oliveira (CGCRE, Chair), Ms Leena Tikkanen (FINAS, Member), and Dr Eric Janssens (EOQ, Member). Dr Tikkanen's first term expired at the end of 2013; the General Assembly in Seoul appointed her for a second of three possible terms. Mr Oliveira will complete his second two-year term out of a possible three, and Dr Janssens will complete his first two-year term out of a possible three, at the end of 2014.

5. Joint IAF/ILAC Mid-Term and Annual Meetings

The 2014 Joint IAF-ILAC Mid-Term Meetings were held in Frankfurt, Germany, 23-29 April 2014.

New Strategic Plan: Members' formal input to the draft IAF Strategic Plan was sought subsequent to the Seoul General Assembly meeting. Responses were considered by the IAF Executive Committee during the Joint IAF-ILAC Mid-Term meetings. A draft final Plan was subsequently produced and balloted to IAF Members with a closing date of 24 July 2013. The aim is to approve a revised Strategic Plan during the IAF-ILAC Joint Annual Meetings to be held in Vancouver, Canada, in October 2014.

Progress Joint Work Harmonization Task Force: The Joint Work Harmonization Task Force, which is looking at potential synergies and increased harmonization between work at the international level and the Regions, gave a progress report at the Joint General Assembly Meeting in Seoul. IAF and ILAC Members and Regions were subsequently invited to provide feedback by 15 March 2014. The Task Force then prepared a preliminary report for the Joint IAF-ILAC Mid-Term meetings in April 2014, based on members' responses. Members and Stakeholders were then invited to provide final comments by 15 August 2014. The intent is that a final report be presented at the Joint General Assembly in October 2014.

Draft Resolution(s) for Joint IAF/ILAC 2014 Annual Meeting: The IAF TC, at its meeting in Frankfurt developed a draft Resolution for the 2014 IAF General Assembly as follows:

Endorsement of Revision of ISO 14001: 2004:

The General Assembly, acting on the recommendation of the Technical Committee, resolved to endorse the next revision of ISO 14001: 2004 Environmental management systems – Requirements with guidance for use, as a normative document.

The General Assembly further agreed that the transition period for the next revision of ISO 14001: 2004 will be three years from the date of publication.

6. World Accreditation Day 2014 and 2015

June 9th 2014 marked World Accreditation Day, a global initiative jointly established by IAF and ILAC to raise awareness of the importance of accreditation-related activities. World Accreditation Day is celebrated across the world with the hosting of national events, seminars, and press and media coverage, to communicate the value of accreditation to government, regulators and the leaders of the business community. The theme for 2014 was "Accreditation: Delivering Confidence in the Provision of Energy". The agreed 2015 theme is "Accreditation: Supporting the Delivery of Health and Social Care".

7. Development/Revision of IAF Documents

Progress in the development of new, and revision of existing publicly available IAF documents since October 2013 is detailed in Annex 1. Sixteen new/or revised documents have been published since Seoul, eleven finished the 30-day balloting process to all Members/or are

being balloted, ten others either finished the 60-day comment process or have been circulated for 60-day comment to all Members, and eight others are in the developmental stage (WG or TF level).

Published documents may be found on the IAF website under iaf.nu, Publications, and are available free of charge.

8. Signing of Memoranda of Understanding/Agreements

IAF/GLOBALG.A.P. Agreement

IAF and GLOBALG.A.P signed an Agreement on 25 October 2013 whereby IAF endorsed the GLOBALGAP Integrated Farm Assurance (IFA) Certification Scheme. Endorsement introduces IFA certification to the IAF MLA as level 4 and level 5 sub-scopes under the IAF main scope ISO/IEC Guide 65/17065.

Copies of Signed MOU's and Agreements are available on the IAF website under Publications, Documents for General Information.

IAF-ILAC-OIML MoU

The current IAF-ILAC-OIML MoU is under review. It is anticipated that an updated MoU will be signed in Vancouver in October 2014.

IAF-ILAC-UNIDO MOU

The current IAF-ILAC-UNIDO MoU is under review. It was agreed at the 28 April 2014 JEC meeting in Frankfurt that the revised MoU be signed in October 2014.

IAF-ILAC-ISO MoU

A revised MoU was signed 10 April 2014 at a signing ceremony in Geneva, Switzerland by Randy Dougherty, the Chairman of IAF; Peter Unger, The Chairman of ILAC; and Rob Steele, The Secretary-General of ISO. A copy of the revised MoU may be found on the IAF website (www.iaf.nu) under Publications, Documents for General Information.

9. IAF-ILAC Joint Annual Meetings – Vancouver, Canada

The IAF-ILAC Joint Annual Meetings will be held in Vancouver Canada from 08 - 17 October 2014. An official meeting website has been developed with information regarding the meeting venue, the meeting program, online registration, and online accommodation bookings and is available at <http://iaf-ilac-meetings.org/>. Queries regarding logistics, registration, payments, and invitation letters etc. may be directed to the event organizer at info@iaf-ilac-meetings.org

10. Future IAF and ILAC Joint Annual Meetings

The Joint IAF/ILAC 2015 Mid-Term Meetings will be held in Frankfurt, Germany from the 09 - 16 April 2015 at Le Méridien Park hotel.

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An invitation has been accepted from ACCREDIA to host the 2015 IAF-ILAC Joint Annual Meetings in Milan, Italy from 28 October to 06 November 2015.

An invitation has been accepted from NABCB and NABL to host the 2016 IAF-ILAC Joint Annual Meetings in India (exact dates, location and venue to be determined).

For further information about IAF please go to the IAF web site at <<http://www.iaf.nu>>, or contact the Secretariat at email <secretary@iaf.nu>.

Prepared by the IAF Secretary – 01 August 2014.

Annex 1
Status – Revision of Existing/Development of New IAF Public Documents

Document Reference	Responsible Committee	Status
Policy Documents (PL Series)		
IAF PL 1 Code of Conduct for Members of the IAF	Executive Committee	.
IAF PL 2 Bylaws of the International Accreditation Forum Inc.	Executive Committee	
IAF PL 3 Policy and Procedure for Expansion of the Scope of the MLA	Executive Committee (MLAC & TC for technical content)	
IAF PL 4 Rules for IAF Membership Fees	Executive Committee	The Action Item to review the existing fee structure was cancelled at the Frankfurt 2014 EC meeting, pending implementation of the new Strategic Plan.
IAF PL 5 Structure of the International Accreditation Forum Inc.	Executive Committee	IAF EC approved second 60-day comment period 28 April 2014. 60-day comment period closing 25 Aug. 2014.
IAF PL 6 IAF Memorandum of Understanding	Executive Committee	IAF EC 30-day comment period closed 03 April 2014. Comments were considered at IAF EC meeting in Frankfurt 28 April 2014. 60-day comment period closing 22 September 2014.
IAF PL7 Quality Manual	Executive Committee	IAF EC 30-day comment period closed 02 April 2014. Results provided to TF Convener 03 April 2014. Draft Final document approved by IAF EC 28 April 2014. Revised document published 10 July 2014.
Multilateral Recognition Arrangement Documents (ML Series)		
IAF ML 1 Procedure for Exchange of Documentation among IAF MLA Accreditation Bodies	MLA Committee	
IAF ML 2 General Principles on Use of the IAF MLA Mark	MLA Committee	
IAF ML 3 Guidance for responding to Inquiries on Multilateral Recognition Arrangement (MLA) Signatory Equivalence and on the Acceptance of Certification Documents	MLA Committee	
IAF ML 4 MLA Policies and Procedures for a Multilateral Recognition Arrangement (MLA) on the Level of Single Accreditation Bodies and on the Level of Regional Groups	MLA Committee	60-day comment period closed 03 Nov. 2013; results provided to MLA Committee Chair 04 Nov. 2013. 30-day ballot closed 03 Feb. 2014. Results to MLA Committee Chair 03 Feb. 2014. Revised document published 24 Feb. 2014.
IAF ML 5 Procedure for IAF Listing of Foreign Critical Locations (FCLs)/Foreign Premises (FPs)	MLA Committee	

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IAF Guidance Documents (GD Series)		
IAF GD 3 Guidance on Cross Frontier Accreditation	Technical Committee	New document IAF MD12, published in Sept. 2013, replaced much of the GD3 content. Consideration to be given to withdrawal of GD3.
IAF GD 5 Guidance on ISO/IEC Guide 65:1996	Technical Committee	
IAF GD 24 Guidance on the Application of ISO/IEC 17024:2003	Technical Committee	
IAF Informative Documents (ID Series)		
IAF ID 1 QMS Scopes of Accreditation	Technical Committee	Proposed revision to IAF ID 1 approved for ballot 16 Feb. 30-day ballot to all Members closed 24 March 2014. Results provided to Convener 25 March 2014. Approval to publish received 10 June 2014. Revised document published 10 June 2014.
IAF ID 3 Informative Document for Management of Extraordinary Events or Circumstances Affecting AB's, CAB's and Certified Organizations	Technical Committee	
IAF ID 4 Market Surveillance Visits to Certified Organizations	Technical Committee	
IAF ID 6 Information on the Transition of ISO/IEC 17024: 2003 to ISO/IEC 17024: 2012	Technical Committee	30-day ballot closed 12 Aug. 2013. Results provided to Convener 13 Aug. 2013. Approval to publish received 8 Jan. 2014. New document published 13 Jan. 2014.
IAF ID 7 Informative Document for the Transition of Product Certification Bodies to ISO/IEC 17065: 2012 from ISO/IEC Guide 65: 1996	Technical Committee	30-day ballot closed 12 Nov. 2013; results provided to Convener 12 Nov. 2013. Approval to publish received 20 Jan. 2014. New document published 05 Feb. 2014.
IAF ID 8 Informative Document for the Transition of Food Safety Management Systems Accreditation to ISO/TS 22003:2013 from ISO/TS 22003:2007.	Technical Committee	OK to ballot received 01 May 2014. Final documentation received 22 May 2014. 30-day ballot closed 01 July 2014. Results forwarded to Co-Conveners 01 July 2014. Approval to publish received 03 July 2014. New document published 09 July 2014.
IAF Mandatory Documents (MD Series)		
IAF MD 1 Certification of Multiple Sites Based on Sampling	Technical Committee	
IAF MD 2 Transfer of Accredited Certification of Management Systems	Technical Committee	
IAF MD 3 Advanced Surveillance and Recertification Procedures (ASRP)	Technical Committee	
IAF MD 4 Use of Computer Assisted Auditing Techniques ("CAAT") for Accredited Certification of Management Systems	Technical Committee	
IAF MD 5 Duration of QMS and EMS Audits	Technical Committee	60-day comment period closing 28 September 2014.

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IAF MD 6 Application of ISO 14065:2007	Technical Committee	60-day comment period closed 05 April 2013; results provided to Co-Conveners 09 April 2013. 30-day ballot closed 13 Nov. 2013; results provided to Co-Conveners 13 Nov. 2013. Final sign-off for publishing received 20 March 2014. Revised document published 23 March 2014.
IAF MD 7 Harmonization of Sanctions	Technical Committee	
IAF MD 8 Application of ISO/IEC 17011 in Medical Device Quality Management Systems (ISO 13485)	Technical Committee	60-day comment period closed 30 March 2014. Results provided to Co-Conveners 30 March 2014.
IAF MD 9 Application of ISO/IEC 17021 in Medical Device Quality Management Systems (ISO 13485)	Technical Committee	60-day comment period closed 30 March 2014. Results provided to Co-Conveners 31 March 2014.
IAF MD 10 Assessment of Certification Body Management of Competence in Accordance with ISO/IEC 17021: 2011	Technical Committee	
IAF MD 11 Application of ISO/IEC 17021 for Audits of Integrated Management Systems (IMS)	Technical Committee	Rio JGA Resolution 5 resulted in new version of document, published Dec. 2013.
IAF MD 12 Assessment of Certification Activities for Cross-Frontier Accreditation	Technical Committee	
IAF MD13 Knowledge Requirements for Accreditation Bodies Auditing and Certifying ISMS Systems (ISO/IEC 27001)	Technical Committee	60-day comment period closed 23 Aug. 2013; results provided to Convener 26 Aug. 2013. 30-day ballot closed 28 Feb. 2014. Results provided to Convener 28 Feb. 2014. Final approval to publish received 29 May 2014. New document published 29 May 2014.
IAF MD 14: Application of ISO/IEC 17011 in GHG Validation and Verification	Technical Committee	60-day comment period closed 26 April 2013; results provided to Co-Conveners 27 April. 30-day ballot closed 26 Feb. 2014. Results provided to Co-Conveners 28 Feb. 2014. Approval to publish received 28 May 2014. New document published 09 July 2014.
IAF MD 15 Collection of Data to Provide Indicators of Management System Conformity Assessment Bodies' Performance	Technical Committee	60-day comment period closed 18 Aug. 2013. Results provided to TC Chair 23 Aug. 2013. Approval to ballot received 16 May 2014. 30-day ballot to all Members closed 20 June 2014. Results provided to Co-Conveners 20 June 2014. OK to publish received 07 July 2014. New document published 14 July 2014.
IAF MDX: Scoping of Accreditation of Certification Bodies Offering Certification of Food Safety Management Systems (FSMS)	Technical Committee	60-day comment period closed 12 April 2013. Results provided to Co-Conveners 15 April 2013. Approval to ballot received 01 May 2014. Full package for ballot received 19 May. 30-day ballot closed 02 July 2014. Results provided to Co-Conveners 03 July 2014.

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IAF MDX: Application of ISO/IEC 17021: 2011 in the ITSM Sector	Technical Committee	60-day comment period closed 04 Nov. 2013. Results sent to Convener 05 Nov. 2013.
IAF MDX: Witnessing Activities for the Accreditation of Management Systems Certification Bodies	Technical Committee	60-day comment period closing 28 September 2014.
IAF Procedures Documents (PR Series)		
IAF PR 1 Procedure for the Investigation and Resolution of Complaints	Executive Committee	60-day comment period closing 18 Aug. 2014.
IAF PR 2 General Procedures for the Development of IAF Documents	Executive Committee	
IAF PR 3 Procedures for IAF General Assembly Meetings	Executive Committee	
IAF PR 4 Structure of IAF MLA and Endorsed Normative Documents	Executive (MLAC for technical content)	
IAF PR 5 Procedure for Handling Applications for Membership in IAF	Executive Committee	
IAF PR 6 Assignment of IAF Liaisons	Executive Committee	
IAF-ILAC Joint Publications (A Series)		
IAF/ILAC A1 IAF/ILAC Multilateral Mutual Recognition Arrangements (Arrangements): Requirements for Evaluation of a Regional Group	MLA Committee (JWGA)	60-day comment period closed 14 Sept. 2013; results sent to Co-Conveners 24 Sept. 2013. 30-day ballot closed 09 Jan. 2014; results sent to Co-Conveners 15 Jan. 2014. OK to publish received 19 Feb. Revised document published March 2014.
IAF/ILAC A2 IAF/ILAC Multilateral Mutual Recognition Arrangements (Arrangements): Requirements for Evaluation of a Single Accreditation Body	MLA Committee (JWGA)	60-day comment period closed 14 Sept. 2013; results provided to Co-conveners 24 Sept. 2013. 30-day ballot closed 09 Jan. 2014; results provided to Co-Conveners 15 Jan. 2014. OK to publish received 19 Feb. Revised document published March 2014.
IAF/ILAC A3 IAF/ILAC Multilateral Mutual Recognition Arrangements (Arrangements): Narrative Framework for Reporting on the Performance of an Accreditation Body (AB) - A Tool for the Evaluation Process	MLA Committee (JWGA)	
IAF/ILAC-A4 Guidance on the Application of ISO/IEC 17020:1998	Executive Committee	Notice of publication of ILAC P15: Application of ISO/IEC 17020: 2012 for the Application of Inspection Bodies was received 27 June 2014. Accordingly, IAF/ILAC A4 was withdrawn 27 June 2014.
IAF/ILAC A5: IAF/ILAC Multi-Lateral Mutual Recognition Arrangements (Arrangements): Application of ISO/IEC 17011:2004	TC Committee (JWGA)	60-day comment period closed 21 Feb. 2013; results provided to Co-Conveners 26 Feb.2013. 30-day ballot closed 08 July 2013; results provided to Co-Conveners 10 July 2013. Revised document published Nov. 2013.

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Approval Process for IAF/ILAC A-Series Documents	Joint Executive Committee	60-day comment period closing 28 Sept. 2014.
Documents for General Information		
Application for Membership in IAF	IAF Secretary	
Application for Special Recognition by IAF	IAF Secretary	
IAF Public Document Responsibility	IAF Secretary	New version published Nov. 2013.
IAF Representatives, Contacts and Liaisons	IAF Secretary	New version published Dec. 2013.
Memoranda of Understanding Signed by IAF		
IAF-ILAC Agreement on Closer Cooperation (October 25, 2012)	Executive Committee	
IAF-ILAC-IEC Memorandum of Understanding (October 25, 2012)	Executive Committee	
IAF-ILAC-ITU Memorandum of Understanding (May 14, 2012)	Executive Committee	
IAF-ILAC-OIML Memorandum of Understanding (October 29, 2010)	Executive Committee	Review of the existing agreement commenced in April 2013. OIML provided their input in Feb. 2014, after which input was sought from IAF and ILAC Members. Comments received were considered at the 28 April 2014 JEC meeting in Frankfurt. ILAC will take the lead to resolve the comments with the aim of signing the revised agreement in Oct. 2014.
IAF-GLOBALG.A.P Memorandum of Understanding (May 29, 2009)	Executive Committee	
IAF-ILAC-ISO Memorandum of Understanding (October 26, 2008)	Executive Committee	IAF and ILAC Members provided input on a draft revision to the existing MOU in Aug. 2012, and on a second draft in Jan. - Feb. 2013. Comments were considered during a meeting held 09 April 2014 in Geneva; the revised MoU was signed 10 April 2014.
IAF-ILAC-UNIDO Memorandum of Understanding (October 10, 2004)	Executive Committee	Discussions re updating the UNIDO MOU began in 2013, and were on hold for some time due to leadership changes within UNIDO. Proposed changes to the MoU were received from UNIDO 02 April 2014 and were considered and agreed during the 28 April Frankfurt JEC meeting. It was agreed that the revised document could be signed in Oct. 2014